



The MJMC Board is a policy governance board and while sometimes the lines get blurred we have spent much time focussing on ensuring we have sound policies in place that define the roles within our ogranization so that governance and operations can run smoothly alongside one another.

**ASS** 

### 2018-2019 Board of Directors

Gerald Hicks - President Albulena Morina - Vice President Janelle Schiml - Treasurer Virginia Potosme - Secretary Balram Rana - Director

The role of the membership of the Moose Jaw Multicultural Council Inc. is to set the objectives and mission of the agency. They elect the Board of Directors at the annual general meeting, approve the financial statements, annual reports and any changes that are presented regarding the constitution, bylaws and the mission statement. This is the mandate for the Board of Directors to operate under.

The role of the Board of Directors is to set policies, approve budgets and monitor the finances of the agency through regular financial reports provided by the Executive Director, receive reports from the Executive Director to ensure the objectives of the agency are being met, select and review the performance of the Executive Director as they are the only staff member of the Board of Directors, all other staff fall under operations and are the responsibility of the Executive Director and senior management team.

The role of the Executive Director is to operate within the approved budget, hire and manage staff to carry out the objectives of the agency, complete all reports as required by the funding agencies and to report to the Board of Directors on a regular basis.

I would like to welcome the newcomers to Canada that have made Moose Jaw their home over the past year. I would like to thank the various levels of Government for their support and funding of our programs in order to meet our objectives. A much deserved thank you also goes out to the Board of Directors for your time and commitment and I would especially like to thank Stefanie Palmer, our Executive Director, for her work in overseeing and ensuring quality programming for our clients and meeting the objectives of our agency.

Sincerely, Gerald Hicks MJMC Board President 18-19

### 2018-2019 Individual and Member Groups

Caribbean Association Filipino Ethnic Community International Women of Moose Jaw Irish Club of Moose Jaw Hispanic Culture of Moose Jaw Moose Jaw Chinese Association (original) Moose Jaw Chinese Association Inc. Moose Jaw Jamaican Association Moose Jaw Scandinavian Club Moose Jaw Scottish Society **Russian Association** Wakamow Aboriginal Community Association Inc. Albulena Morina Janelle Schiml Virginia Potosme Balram Rana

Another year has come and gone. It hasn't been without it's challenges but as you go through this annual report it is apparent that each of those challenges has been worth it; and I am happy to be able to present to you a year of hard work and dedication. A plethora of services and programs delivered to clients by the most amazing team of staff members; each and every one of them bringing their own talents that directly contributes to and positively impacts the success of our clients. I cannot thank them all enough for their individual skill sets and dedication to MJMC, they are truly the collective brains behind the operation.

Again, we have worked very hard to forge new community partnerships and strengthen existing ones. You've heard me say it before and will most likely hear me say it again but our partnerships in the community are really the key to successful outcomes in becoming and remaining a welcoming and inclusive community; a community that is accepting of all people, no matter their circumstances. There is always still work to be done but we forge ahead with new initiatives to make this ongoing work meaningful and everlasting.

Our staff teams have spent a large part of the year, outside of regular day to day business, carrying out their own departmental strategic plans. Much of the focus has been on improving and ensuring consistent client service; and a big step towards addressing this goal was the development and completion of Settlement/RAP, SWIS, and LINC training manuals. Ensuring that every staff member receives the same training and has up-to-date resources to refer back to will ultimately lead to better outcomes for our clients; at the end of the day, that's what we are here for.

All of the work we do would not be possible without all of our funding partners but I would like to take this opportunity to personally recognize Immigration, Refugees, and

### **COMMUNITY PARTNERS**

- Prairie South School Division
- Holy Trinity Catholic School Division
- Moose Jaw Police Service
- Moose Jaw Housing
- SK Health Region Public Health
- Hunger in Moose Jaw
- Mosaic Community Food Farm
- Kliniek on Main
- Rexall Pharmacy
- Hillcrest Apostolic Church
- Scotiabank
- Dr. Kariem Mental Health
- Moose Jaw Ford Curling Centre

### **COMMUNITY COLLABORATION**

- Moose Jaw Cultural Diversity Advisory
- Community Threat Assessment Team
- Partners Against Violence
- Newcomer Health Working Group
- SWIS Working and Advisory Groups
- Newcomer Services Steering Committee
- Community Based Coalition
- National GAR-RAP Working Group
- AXIS Youth Committee
- Community Gardens Steering Committee
- SAISIA Social Connections Working Group
- SAISIA Language Working Group
- SAISIA Employment Working Group

Citizenship Canada, Saskatchewan Ministry of Immigration and Career Training as well the Ministry of Education, and the Ministry of Social Services for their tremendous financial support and professional guidance. A special thanks also needs to go out the Board of Directors for their guidance, oversight, and contributions that have helped me navigate the past year. I hope you all enjoy the 2018-2019 Annual Report!

Sincerely,

### Stefanie Palmer THANK YOU TO OUR FUNDING PARTNERS

Immigration, Refugees, and Citizenship Canada Saskatchewan Ministry of Immigration and Career Training Saskatchewan Ministry of Education Saskatchewan Ministry of Social Services Moffatt Family Fund South Saskatchewan Community Foundation Canada Summer Jobs Community Initiatives Fund Canadian Association for the Advancement of Women and Sport Saskatchewan Government Insurance SaskCulture Optimist Club South Saskatchewan Community Foundation - Vital Conversations

### **RESETTLEMENT ASSISTANCE PROGRAM** Designed for government assisted refugees (GAR's) the Resettlement Assistance Program

offers direct and immediate services that assist in the resettlement process. Services include: airport reception, basic and financial orientation, providing temporary accommodations, locating permanent accommodations, settlement planning, re-orientation, and interpretation.

### **NEEDS ASSESSMENTS AND REFERRALS** Understanding the needs of our clients is important and so new clients to our Settlement

Program receive a needs assessment that helps our staff and the client understand what their actual needs are. This enables both client and settlement worker to collaborate together towards a settlement plan that will start a path towards successful settlement in the newcomers new community.

## **INFORMATION AND ORIENTATION**

Much of a settlement workers job is to provide information and orientation to clients to assist them in settling in their new community. Regular group and individual orientation sessions are held on a daily basis in the case of individual and bi-monthly/monthly in the case of group sessions. Topics of orientation are specific to the current needs of the client but fall within the broad categories of: health care system, banking, legal system, taxes, educational programs, mandatory and voluntary government programs, basic life-skills, health and well-being, parenting in Canada, and more.



# ENHANCED LIFE-SKILLS PROGRAM

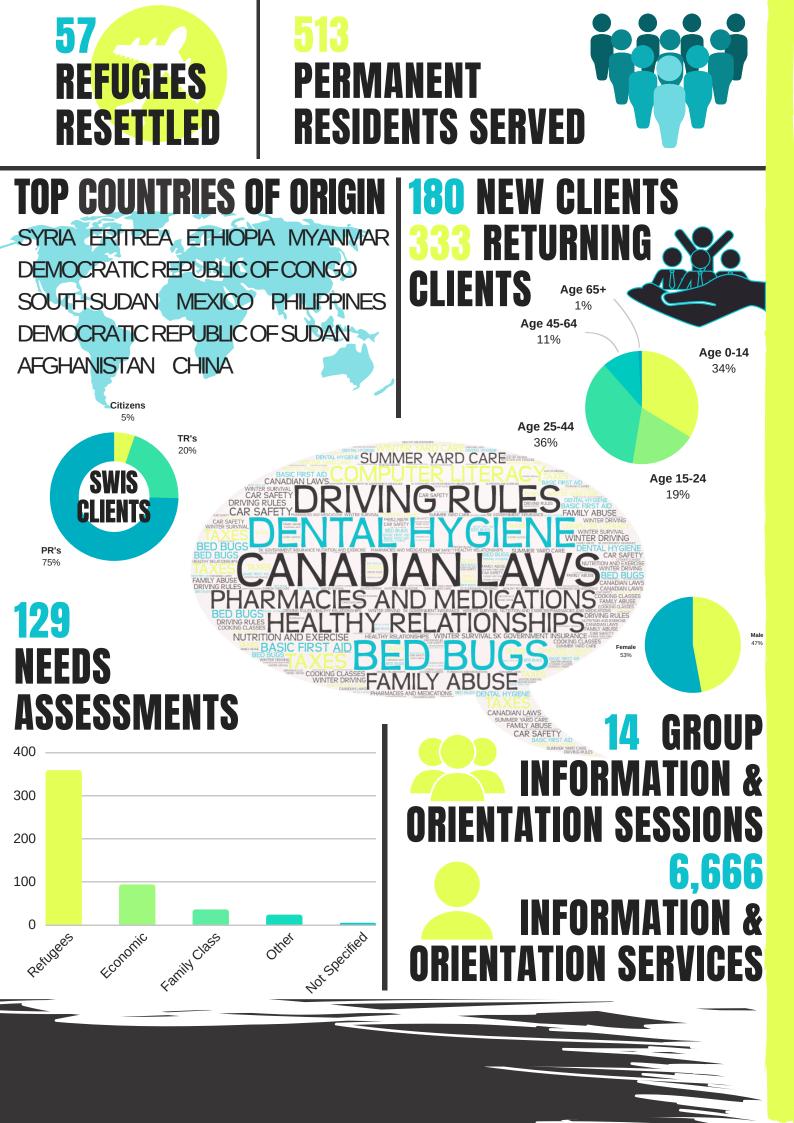
Enhanced life-skills is a program available to permanent resident clients who require hands on information and orientation than the RAP and I&O programs provide. Often times clients accessing this program have not had any exposure to western lifestyle and amenities due to protracted life in refugee camps. Common topic areas of teaching in the life-skills program include: budgeting/banking, personal health and safety, hygiene, household upkeep, transportation, shopping, rights and responsibilities, and more.



## SETTLEMENT WORKERS IN SHCOOLS

Newcomer parents and children often require assistance so they feel comfortable with their new school in Canada. MJMC works collaboratively with the school divisions to help newcomers understand the requirements of the school system. Settlement Workers in Schools (SWIS) aid families in Moose Jaw and within the South Central region of Saskatchewan with a number of services which include but are not limited to: arranging for student language assessments, school registrations, orientation on public and separate school systems, school and public transit systems, understanding school rules and norms, school tours, information and registration for extracurricular activities, and much more.





Bounce Back is a collaborative program between Settlement Workers in Schools and the Advocate and Behaviour Support Consultant for the Prairie South School Division. The program runs weekly afterschool for ten to twelve sessions. The elementary students that participate in the program are referred by SWIS. These students have been identified by teachers or parents as having difficulty regulating their emotions and communicating effectively when in distress.

The content of the program is designed and delivered by the Behavioural Support Consultant, and adapted each session to meet the needs and interests of the students. The foundation for the program comes from Dialectical Behavioural Therapy, which focuses on mindfulness, distress tolerance, emotional regulation, and interpersonal effectiveness. Throughout the sessions students participate in engaging activities such as Emotions Charades, Coping Skills Bingo, learning yoga poses, and practicing breathing techniques. The students were also given homework weekly to practice their new skills and increase mindfulness.



**SUCCESS STORY:** A student immediately established a connection with the Behavioural Consultant and was eager to attend the group every week. She completed her Bounce Back homework without fail, and would volunteer to lead the group in breathing exercises. She showed enormous growth in identifying her emotions and self-regulation, and she has transferred these skills to her classroom. Previously, the student had several episodes of uncontrollable behaviour, leading to parents being contacted to escort her home, and after several months the termination of Childcare services. The Consultant continues to nurture her positive relationship with the student by visiting her classroom periodically to maintain her self-regulation skills. The student is developing a personal 'toolbox' of ways to appropriately manage her emotions through supports initiated by the Bounce Back Program.

# **COOKING CLASSES**

The Information and Orientation program held 2 multi-week group sessions on cooking in Canada where they taught clients how to cook with ingredients that may not be familiar to them. Over the 8 weeks students learned about reading recipes, making quick meals, local food, numeracy, and baking. Some recipes included: pierogis, quiche, vegetable Indian curry, Syrian rice and meat, and Nepali curry.









# SOUTH CENTRAL REGIONAL Immigration partnership

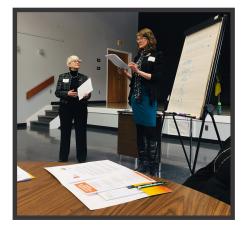
LIPs (Local Immigration Partnerships are born when local players resolve to strategically combine their resources, using the LIP innovation to invest in their communities through improving circumstances for and with newcomers. The result is a more welcoming, complex, interconnected, and resilient community and region.

In 2017, a report was commissioned to explore and advise on the concept of a LIP in our city/region. It looked at the need for an immigration partnership, the viability of the model, and the features of our particular potential LIP. The need was ultimately identified and The SCRIP came to life thanks to a substantial amount of MJMC commitment and effort as well as that of other collective bodies involved in the process. MJMC now serves, at arms length from the SCRIP, as the financial agent and holder of the SCRIPs Contribution Agreement with Immigration, Refugees and Citizenship Canada (IRCC).

At this point, the SCRIP consists of a secretariat—currently, the Project Manager—and a Steering Committee, made up of representatives from ten stakeholders throughout the city/region. Over the past year, we have been developing the SCRIP's organizational structure. In the near future, we will be populating operational bodies such as the Partnership Council and the Immigrant Advisory Table, a group that will contribute a wealth of expertise through lived experience. Down the road, additional bodies will be added, such as strategic committees, project committees, and working groups.

## FIRST YEAR HIGHLIGHTS

- Active engagement of the core SCRIP structure known as the Steering Committee: Despite the busy-ness of many stakeholders, the SCRIP was able to maintain engagement and involvement of its Steering Committee throughout the year.
- The SCRIP played a key role in acquiring Saskatchewan's Welcoming Francophone Communities Initiative as a regional model: The SCRIP was instrumental in this initiative thanks to the prior development of relationships with the province's Francophone Immigration Network. We were elated when Moose Jaw/ Gravelbourg region was announced as the successful applicant for Saskatchewan's WFC initiative.
- It Takes a Village to Welcome a Newcomer rural edition". Accessing funding for, planning & implementation of a bilingual (English/ French) community forum focused on rural newcomer needs & opportunities: The SCRIP applied for & received funding from the South Saskatchewan Community Foundation (SSCF) to host two of their "50 Vital Community Conversations" The data stemming from this forum will feed into both the SCRIP's key 2019/2020 research report as well as into SSCF's Vital Signs report which serves as an indication of community wellness and community gaps & needs, and informs future planning for the southern region of our province.





## LANGUAGE ASSESSMENTS

A requirement to access English language training is to complete the Canadian Language Benchmark Placement Test (CLBPT). MJMC employed 2 language assessors who are specially trained to assess newcomers language and recommend placement into appropriate CLB level language classes.

## LANGUAGE INSTRUCTION FOR Newcomers to Canada

LINC is a full-time and part-time program which offers free language training 5 days a week. LINC facilitates the integration of immigrants into Canadian culture and society by providing basic to advanced language training based on themes. Teachings include social, cultural and economic information and students are exposed to basic and advanced topics related to Canada and the Canadian way of life, while learning English at the same time.

## STAGE 1&2 ENGLISH LANGUAGE TRAINING

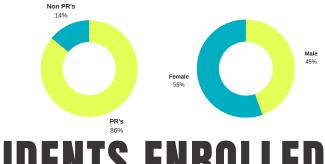
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ASSESSMENTS

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ASSESSMENTS

Simliar to the LINC program the Stage 1 & 2 English program facilitates the integration of immigrants into Canadian culture and society by providing basic to advanced language training. This program is offered part-time 4 nights a week. This program is also offered to non-permanent residents such as temporary foreign workers and new Canadian citizens.



# **155 LANGUAGE STUDENTS ENROLLED**

Both language programs use LINC curriculum which incorporates themes into teaching. Themes taught in classes include: At Home in Our Community and the World, Banking, Customer Service & Telephone, Canada, Canadian Culture, Canadian Law, Commercial Services & Business, Community & Government Services, Education, Employment, Family & Relationships, Health & Safety, and Travel & Transportation. Each classroom also engages in PBLA (portfolio bases learning assessment) which is an approach to assessment in language training programs that engages teachers and students in dialogue to tell the story of the student's journey in learning English and meeting their personal goals. An important part of our language programs also included hands on learning experiences where classrooms participate in various activities in and around the community. Students participated in the following field trips: Science Centre and Imax, Aboriginal National Gathering, Band and Choral Festival, Fire and Police Station, Sidewalk Days, Art Gallery, Buffalo Pound, Curling. Bowling, Pottery Class, Hometown Parade, Farmer's Market, Moose Jaw Murals Tour, Carol Festival, and Friendship Program.



# **HEALTHY LIVING PROJECT**

The purpose of the Healthy Living Project is to build capacity among community, provincial and national healthy living service providers to better understand the needs of newcomer girls and women in regards to healthy living and community engagement. The goal is to further their integration into communities and contribute to their overall quality of life though physical activity, sports programs and healthy living. Moose Jaw Newcomer Welcome Centre received funding from CAAWS and started this project in April 2018, during this time 29 programs and events have been held. In total 68 people took part in one or more events and the participant count for all of the events combined were 322. The program was opened up to any age of newcomer women with the oldest being 68 years and the youngest 3 years old. We had 8 volunteers who willingly picked up clients and took part in the classes. 10 partnerships were made with Moose Jaw community stakeholders and the following are the events that were organised: Swimming









lessons at the base, Yoga classes with MJMC staff and at the Yoga Loft, YMCA tour and spin class, various fitness classes at Main Street Strength and Conditioning gym, boxing, Frisbee, Kangoo fitness class, Canoeing and Kayaking with Boh's Cycle and an Info session with MJ Female Police Officers. Yoga classes were very popular with clients and everyone enjoyed the variety of classes offered and the opportunity to try something they had never done before. Here is some of the feedback that was received: "yoga is helping me with my health problems" "going to the gym is fun", "really enjoyed canoeing".

Thank you to everyone who volunteered and promoted these events to your clients, students, co-workers, friends, family, organizations and businesses. CAAWS(Canadian Association for the Advancement of Women and Sport and Physical Activity) goals says it clearly:

"Encouraging girls and women to get off the bleachers, and onto the fields and playing courts, into the pools, the locker rooms and boardrooms of Canada".

# EMPLOYMENT READINESS PROGRAM

The Employment Readiness Program is a continuum of the settlement process that is vital to successful and sustainable integration into life in the community. The program's approach is weekly structured workshops, supplemented by one-on-one counseling, job placement and/or mentoring opportunities, training opportunities, and assistance in developing the essential skills needed to achieve success in the labour market. The Coordinator has worked with each client to develop a career plan to ensure client needs are met through various means. Along with meeting with clients the employment coordinator also stayed in close contact with area employers and met with them to talk about job opportunities for clients and job maintenance for clients already engaged in the workplace.

#### EMPLOYMENT WORKSHOPS

DIVERSITY IN THE WORKPLACE ROLES IN THE WORKPLACE EMPLOYER EXPECTATIONS DRESSING FOR SUCCESS TRANSFERABLE SKILLS DEALING WITH CHANGE LABOUR STANDARDS TIME MANAGEMENT PROBLEM SOLVING INTERVIEW SKILLS RESUME WRITING COMMUNICATION HUMAN RIGHTS JOB SEARCH

#### **TRAINING OFFERED**

FIRST AID/CPR FOOD SAFE HANDLING WHMIS FORK LIFT TRAINING PERSONAL CARE WORKER COURSE



40

CONTRACT

CLIENTS

# YOUTH EMPLOYMENT CAMP

The youth employment camp familiarizes participants with the importance of labour market research and focuses on learning how to find information regarding labour market trends and how to use it for making the right decisions regarding future occupations. The workshop assists youth facing barriers to employment and develops a broad range of skills and knowledge they need to participate in the job market. With the intent of gaining employment at the end of the camp this year's workshops included: interest and employability, career planning, resume and cover letter writing, job search and labour market, university and college tours, fist aid and CPR training, volunteering and job shadowing, as well as fun team building activities.







# NEWCOMER WELCOME CENTRE



Council, funded by the Government of Saskatchewan under the Ministry of Immigration and Career Training. They provide clients with services including internet access, fax and photocopier services, written and electronic information materials, workshops, information sessions, and individual settlement and information services. Programs and core services include: information advisor, settlement advisor, newcomer driver education, women's healthy living project, and community cafe. A large part of the NWC's mandate is a focus on community engagement and partnership. Throughout the year the NWC has been able to participate in and play host to 110 community collaboration initiatives. Some initatives to note include: INVOLVE, Cultural Diversity Advisory, sidewalk days, women's group, South Central Regional Immigration Partnership, South Central Food Security Network, and more. Limited social networks continue to be a barrier to integration by both newcomers and the general public. Newcomers need support to understand their adopted community, form social connections and contribute to their new community. The Community Connections program is popular with local volunteers and newcomers in the Moose Jaw area. The program allows newcomers to meet new people, improve their English, and get to know more about their community. The program also assists the public in understanding the needs of and barriers that many newcomers may face through public speaking engagements, awareness campaigns, promotional resource development, and intercultural communication and integration training for community agencies and the general public.

MEN'S GROUP Soccer - Raquet Ball - Conversation Circles

**WOMEN'S GROUP** Potluck - Beauty Supply Store Tour Nature Walk - Book Club - Greenhouse Tour





Board Games - Bird Watching - Paint Night - Wii Sports Easter Egg Colouring - Scavenger Hunt

BIKE RODEO

Officers of the Moose Jaw City Police Service hosted a hands-on discussion about bicycle safety, rules and regulations, proper use of safety equipment. and ways to stay safe while riding a bicycle. The MJPS also provided helmets for children who attended the rodeo. 60 newcomers attended.

## WORLD REFUGEE DAY

An annual event dedicated to raising awareness throughout our community and to commemorate the strength and perseverance of millions of refugees worldwide. Several schools and community members attended the day-long event to learn about refugees and to engage with community members of a refugee background. Several clients and former clients were given the opportunity to share their personal story with the community. The Moose Jaw Public Library, Moose Jaw Police Service, and Wakamow Aboriginal Community Association were our event partners.





# SGI PASSENGER SAFETY CLINIC

As part of the SGI community grants program MJMC was able to deliver, in partnership with the Moose Jaw Police Service and Saskatchewan Prevention Institute, a car seat clinic and passenger safety presentations for MJMC clients. The clinic also included providing car seats to several families who were in attendance. Travis Holeha from the SK Prevention Institute gave a hands-on demonstration on proper car seat useage and to discuss passenger safety rules, regulations, and guidelines. Several certified car seat technicians from the Moose Jaw Police Service were also present to assist clients in installing their new seats. 11 families in all were able to receive a new 3 in 1 convertible car seat or booster seat and several more families attended the instructional presentation.



connecting our newcomer neighbours to essential community ties

Connect (Connecting Our Newcomer Neighbours to Essential Community Ties) is a program that focuses on personal companionship to assist newcomers in joining the wider Moose Jaw Community. Newcomers are often at risk for social isolation and face significant barriers to forming new connections in the community. Connect aims to directly remedy this through oneon-one or family-to-family matching and mentorship. Connect matches are encouraged to spend time with each other regularly (minimum 4 hours per month) and become both friends and mentors. As part of the MJMC HOST program rebrand and re-launch a public orientation session for the Connect Program was held. Several community members attended to learn about Connect, ways to get involved with newcomers in the community, and to register for the program.









June 1, 2018, Indanah Boechler was presented the Award of Excellence in recognition of her outstanding work and commitment as an Early Childhood Practitioner in the Moose Jaw South Central Region by the Early Childhood Coalition. Indanah has been a valued staff member at the MJMC daycare for over 13 years. Her natural ability for teaching and guiding young children is top notch and our centre thrives from her expertise and dedication. Congratulations to Indanah, we are so very proud of her.





Once again it has been another very busy year in daycare. The daycare held their annual Mother's Day Tea and the Moose Jaw Express came and took some pictures which were featured in their paper. We went on many excursions to the Moose Jaw Public Library, Crescent Park, Town N'Country Mall, Temple Gardens Mineral Spa, Ross Wells Park, walks downtown and throughout the neighborhood visiting with many people and businesses.

Throughout the summer months the toddlers, weather permitting, again enjoyed their mornings utilizing Peacock's Collegiate's daycare play space. We held birthday celebrations along with Halloween, Easter, Valentine's, and Christmas parties where this year Santa attended. This year we often had Fun Fridays which are what we call our "special" days; pajama day, dress up day, costume day, or movie day.

All of the children participate in daily active play to foster gross and fine motor skills. The children make many paintings, art work, crafts, sensory activities, science experiments, story/circle times, and free play which foster and aide in their social, emotional, intellectual, and spiritual development.



# **STORY 'O'**

In 2018 MJMC along with the Moose Jaw Newcomer Welcome Centre piloted a new program called "Storyotype" during the city's annual Sidewalk Days event. As the name suggests, it is a personal storytelling program. Storytellers from a variety of different backgrounds were brought together to tell their own personal stories and experiences with Sidewalk Days attendees. Since then Storyotype has been hosted by several organizations in the community, including the Western Development Museum and the Moose Jaw Museum and Art Gallery, and has featured over a dozen storytellers. Newcomers, business owners, volunteers, teachers, students – storytellers of any background have joined us to share their personal tales.

Moose Jaw is home to so many wonderful and inspiring people from incredibly diverse backgrounds. Storyotype aims to share the stories of the members of our community – their successes, their journeys, their experiences in adversity and resiliency.

Storyotype has been presented in multiple formats – initially designed to be a "speed-relating" event, where storytellers are sat down with small groups of guests to speak intimately about their personal story. The concept is adapted from the idea of a human library, hoping to connect people to the greater community by helping them speak to those they normally would not meet – essentially lending people rather than books. While this has been the original vision of Storyotype, it has also been presented in more traditional speaking formats, where the Storyteller is given a stage and an audience to share themselves and their story. The program is intended to connect as many people as possible and to ultimately bring people together to gain understanding, and realize commonalities regardless of our diverse backgrounds.

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T Y P E

org? See me, see you. Stories h bels. Where do we go from her oment in my shoes. diversity. e have in common. Gan I tell a







TRAIN THE TRAINER: CULTURAL AWARENESS FACILITATION BUILDING CAPACITY THROUGH MENTORSHIP PROGRAMS FIRST RESPONDERS TO SEXUAL VIOLENCE WORKSHOP FACILITATION SKILLS FOR SETTLEMENT WORKERS PATHWAYS TO PROSPERITY CONFERENCE COMMUNICATION: THE ESSENTIAL SKILLS INDIGENOUS ENGAGEMENT WORKSHOP **PROJECT MANAGEMENT: SCHEDULING** VIOLENCE THREAT RISK ASSESSMENT SETTLEMENT & TRANSITION PROCESS SUICIDE PREVENTION & AWARENESS WRITING SUCCESSFUL PROPOSALS **CASE MANAGEMENT CONFERENCE CMHA REFUGEE MENTAL HEALTH DIVERSITY & INCLUSION TRAINING ANNUAL INTEGRATION SUMMIT** TRAUMA INFORMED PRACTICE **METROPOLIS CONFERENCE** EMOTIONAL INTELLIGENCE **TESL SK CONFERENCE** 

"PREVENTIT"

# CHILDREN'S SUMMER PROGRAM

Each year, MJMC provides summer programming for newcomer children aged 6-12. Through the program children get to experience many different opportunities and activities that they may not otherwise be familiar with; they also have the ability to practice their English language skills, make new friends, learn about different cultures, and learn about services in the community that are available to them and their families. This year there were 27 children who took part in the program and it took place from July 3 – August 27 and ran Monday – Friday each week. Some of the activities that took place included: learning about Canada's Indigenous people, learning about Canada and its provinces and many arts and crafts activities. Some of the activities included: yoga, dodgeball, basketball, card games, icebreakers and more. The children also participated in activities happening in the community which involved partnerships with: Western Development Museum, Moose Jaw Museum and Art Gallery, Bend in the River Berries, Free To Be Me Animal Sanctuary, Moose Jaw Police and Fire, Moose Jaw Parks and Recreation, Yara Centre, and the Tunnels of Moose Jaw.



### S.N.ROY & ASSOCIATES

#### **INDEPENDENT AUDITOR'S REPORT**

To the Members of Moose Jaw Multicultural Council Inc.

We have audited the accompanying financial statements of Moose Jaw Multicultural Council Inc., which comprise the statement of financial position as at March 31, 2019 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

#### Basis for Qualified Opinion

In common with many charitable organizations, the company derives revenue from grants, donations, daycare fees and expense reimbursements the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the company and we were not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets and net assets.

#### Qualified Opinion

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the contributions referred to in the preceding paragraph, the financial statements present fairly, in all material respects, the financial position of Moose Jaw Multicultural Council Inc. as at March 31, 2019 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Moose Jaw, Saskatchewan June 12, 2019

Huld Ke S.N.Rov & Associates

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FOR FULL FINANCIAL REPORT PLEASE VISIT: HTTP://MJMCINC.CA/RESOURCES

#### **Statement of Financial Position**

#### March 31, 2019

	 2019		2018	
ASSETS				
CURRENT				
Cash	\$ 178,535	\$	193,491	
Term deposits	85,369		91,272	
Accounts receivable	297,946		293,216	
Accounts receivable from employees	1,400		-	
Goods and services tax recoverable	2,118		4,592	
Prepaid expenses	 3,216		-	
	\$ 568,584	\$	582,571	
LIABILITIES AND NET ASSETS				
CURRENT				
Accounts payable	\$ 11,216	\$	14,877	
Employee deductions payable	31,334		27,850	
Deferred income	 70,291		95,916	
	 112,841		138,643	
NET ASSETS				
General fund	444,155		432,400	
Restricted fund	 11,588		11,528	
	 455,743		443,928	
	\$ 568,584	\$	582,571	

#### ON BEHALF OF THE BOARD

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Director

Director

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See notes to financial statements

#### Statement of Revenues and Expenditures

#### Year Ended March 31, 2019

	2019	 2018
REVENUES		
Program revenues	\$ 1,684,011	\$ 1,650,694
Daycare revenues	181,928	170,098
Expense recovery	2,921	11,880
Donations	2,888	5,472
Interest income	1,420	1,403
Memberships	280	290
Grants	 -	 127
	 1,873,448	 1,839,964
EXPENSES		
Advertising and promotion	1,691	1,278
General and administrative expenses	150,148	140,117
Rental	104,887	105,558
Salaries and wages	1,561,950	1,537,093
Supplies	16,784	15,779
Telephone	14,516	15,471
Travel	 11,657	 16,513
	 1,861,633	 1,831,809
EXCESS OF REVENUES OVER EXPENSES	\$ 11,815	\$ 8,15

See notes to financial statements

#### **Notes to Financial Statements**

#### Year Ended March 31, 2019

#### 1. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

#### 2. PURPOSE OF ORGANIZATION

The Moose Jaw Multicultural Council Inc. is a local organization that welcomes and integrates newcomers to Canada and develops harmonious relations among Canadians through various programs and activities. Moose Jaw Multicultural Council Inc. is incorporated as a non-profit organization.

#### 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

#### Donated goods

Donated goods are recorded at their fair market value at the time of the donation if the fair value of the donated goods can be reasonably determined.

#### Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments and are valued at cost. The carrying amounts approximate fair value because they have maturities at the date of purchase of less than ninety days.

#### Capital assets

Capital asset acquisitions and disposals are not recorded on the statement of financial position but, are recorded on the statement of revenues and expenditures in the year of acquisition or disposal.

#### Goods and Services Tax

Contributed materials and services are recoverable at 50% as a rebate. The unrecoverable portion is recorded as an expense with the rebate treated as a receivable.

#### Net assets

1. Unrestricted net assets comprise the excess of revenue over expenses accumulated by the organization each year and are available for general purposes.

#### Revenue recognition

Moose Jaw Multicultural Council Inc. follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

(continues)

Notes to Financial Statements

#### Year Ended March 31, 2019

#### 3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Government grants

Government grants are recorded when there is a reasonable assurance that the company has complied with and will continue to comply with, all the necessary conditions to obtain the grants.

#### Income taxes

The organization is a registered charity with tax exempt status under the Income Tax Act.

#### 4. FINANCIAL INSTRUMENTS

The company is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the company's risk exposure and concentration as of March 31, 2019.

#### (a) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The company is exposed to this risk mainly in respect of its receipt of funds from its funders and other related sources, long-term debt, obligations under capital leases, contributions to the pension plan, and accounts payable.

#### (b) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The company is mainly exposed to interest rate risk.

#### (c) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the company manages exposure through its normal operating activities by investing in guaranteed investment certificates.

Unless otherwise noted, it is management's opinion that the company is not exposed to significant other price risks arising from these financial instruments.

#### 5. TERM DEPOSITS

	 2019	 2018
3 Year Non-redeemable Term Deposit maturing June 8, 2020. The interest rate is 1.65%.	\$ 9,544	\$ 9,390
2 Year Non-redeemable Term Deposit maturing October 21, 2020. The interest rate is 2.70%	75,825	75,036
Redeemable Term Deposit maturing January 10, 2019. The interest rate is 0.80%.	 -	6,846
	\$ 85,369	\$ 91,272

#### **Notes to Financial Statements**

#### Year Ended March 31, 2019

#### 6. DEFERRED INCOME

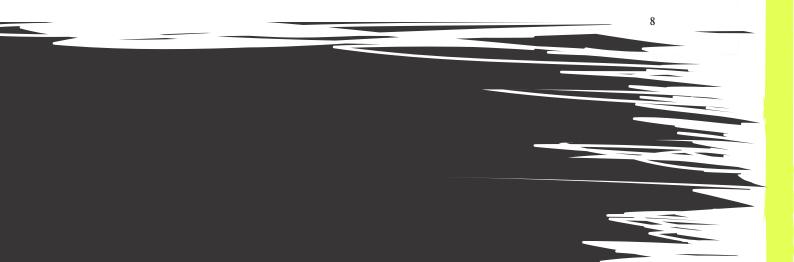
Contributions are recognized as revenues in the year in which the related expense occurred. Deferred contributions are as follows:

	2019		 2018	
SISAG	\$	10,415	\$ 8,683	
Stage 1 English		662	1,069	
Newcomer Welcome		206	3,547	
Daycare		10,000	6,500	
Notary		1,638	1,318	
Miscellaneous		13,896	34,904	
RBC Foundation		7,703	12,542	
Community Connections		12,315	12,393	
LINC		2,697	2,833	
Saskatchewan Cares		4,811	4,934	
Volunteer Activities		1,000	1,000	
CAAWS		1,825	-	
Deferred Governement Grants		3,123	-	
Spanish 3100		-	1,073	
Memberships		-	120	
General Revenue		-	 5,000	
	\$	70,291	\$ 95,916	

Moose Jaw Multicultural Council Inc. calculates the deferred income amount of funding from projects based on the estimated cost of completion.

#### 7. ECONOMIC DEPENDENCE

The organization currently receives significant revenues in grants from the Government of Canada. As a result, the organization is dependent on the continuation of these grants to maintain operations at their current level.



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